

Advisory Committee Minutes

Sunday, January 23, 2011

Attendees; Sherry Harris, Hope MacMonagle, Fr. Vidal, Yolanda Nietert, Chris Keller, Joan Ericson, Chris SanNicolas, Helen Aragon, Carol Harley, Bruce Boughton, Connie Wayment, Tom Devereux, Cecilia Contesso, Pat Martinez, Brent Littlefield, Lori Patino, Nelda Troyer, Paulette Blair, Theresa Sheffield, Jim Bredenberg, Sandy Bredenberg, Ed Brisley, Donna Masek, Mike DuPont, Mary Jane DuPont, Dave Hess, Kathy Hess, Bruce Glen, Peggy Glen, Randy Schreifels, Kevin Patzer, Pak Patzer, Jack Clark, Steve Neveraski, Joe Rodriguez, Debra Rodrigues, Mary Mendez, Mike DeBartolo, Kathy DeBartolo, Lisa Mendez, Peter Cich, Anna Cich.

FINANCE-

Members; Nelda Troyer, L. Patino, Pat Martinez, Fr. Vidal

Issues – \$12, 700.00 debt to be paid every month.

- Decision made to strive to pay off loan early.

CARNIVAL FUNDRAISER- Possible date, Sept 10, 2011 -- 9:00 a.m. to 9:00 p.m.?

Volunteers/Committees needed –

- 1) Media - Maria
- 2) Food – Erica Yarborough/Paulette Blair (Kevin McCavenaugh willing to assist)
- 3) Farmers Market
- 4) Set up/Take down –Anna and Peter Cich (coordinate w/ Debra Rodriguez)
- 5) Logistics- Debra Rodriguez
- 6) Parking – Chris Keller
- 7) Hot air balloon- Mary Jane DuPont
- 8) Carnival Games- Kathy Debartalo
 - a. Cost
 - b. Availability
- 9) Live Music-
- 10) Crafts (Bazaar) –
- 11) Silent Auction- Debbie Debeer/Connie Wayment

****Additional items to consider -**

- Misc. items; Electricity, permits, Alcohol/no alcohol, tickets, port a potties, meetings.
- Yolanda to put in bulletin and ask for more volunteers.
- Add to website for Event Coordination.
- Kickoff with a pancake breakfast?
- Lights- Free, Kevin McCavenaugh to set up

FUNDRAISERS- Must be submitted to Fr. for the entire year.

- Better organization needed
- Schedule to be sent to Fr. for approval, then Yolanda to update calendar

PARISH GROUP- President (Kevin Patzer) resigning

- Men's group to take over parish group agenda

MEETINGS-Hold meetings, trainings; keep communication open within your Ministry.

- Find and submit literature about your ministry for the website
- Send to Fr. to review
- Create mission statement

WEBSITE-

- Post guidelines for each ministry.
- Application, if there is one needed.
- Policies
- Link to website is available now

MINUTES – for each ministry; to be approved by Fr. then emailed to Randy to put on Website.

PICTURES- take pictures at your events/ Ron Lathem can possibly help with this. Create a history..

CALENDAR- give events/dates to Yolanda, for all events. Fundraising/non fundraising.

- Teen Fellowship Night- Jan 28, 2011 Add to website

COMMUNICATION – Organization/communication/coordination – vital this year within our parish.

HISTORY OF PARISH-needs to be established

- Documentation created
- Interviews with parish elders
- Pictures
- Volunteers needed
 - o Writing sample
 - o Interview with Fr. Vidal
 - o Good writing skills
- Yolanda to put something in bulletin?

**Tom Devereux would like to volunteer

Next Meeting/Retreat – March 19, 2011 * Advisory council to meet after retreat

Need ministry to volunteer to fund next Retreat

- Snacks/drinks/set up/clean up

Meeting adjourned – 2:00 p.m.

** Send any correspondence, questions, to Maria Lobato: Ohhappy.day1@yahoo.com to add/disburse, etc..

**** Action Items:**

- 1) Carnival Volunteer coordination list to be updated by Theresa Sheffield, if you would like to volunteer, please call her at (801) 499-3292.
- 2) Heads of ministries still need to create and turn in a Mission Statement, as well as information to support, or provided needed information of your specific ministry-Please send information to Maria at: Ohhappy.day1@yahoo.com
- 3) Take pictures at all events that you hold to establish a history, and attribute to building our church family.
- 4) History of the Parish- Several volunteers needed. Maria to write script, Yolanda to add to Bulletin.
- 5) Group needed to volunteer to set up next Retreat (Drinks/Snacks)